



Undertaking – Non-Practising Architects

I, _____ of _____

hereby undertake to the NSW Architects Registration Board (the Board) and to the Registrar of the Board (the Registrar) that I will not provide any architectural services in NSW while I am registered as a ‘non-practising’ architect on the NSW Register of Architects.

I further undertake to the Board and to the Registrar that:

I have retired from the practice of architecture and or I am not likely to practice architecture in NSW within the current registration term;

- I. I will inform the Board and the Registrar within 14 days if I recommence the provision of architectural services;
- II. I will not advertise my architectural services in media, public notices, social media or in any other form of promotional material while registered as a ‘non-practising’ architect; and
- III. I have attached relevant documentation demonstrating that I am retired from the practice of architecture and or that I am not likely to practise as an architect for the current registration term.

Declaration

I will not provide any of the following services while registered as a ‘non-practising’ architect:

- **Design of buildings**, including
 - Design brief and measured drawings
 - Concept design
 - Design development
 - Development application/planning permit
 - Detailed design/construction documentation
 - Construction Certificate/Complying Development Certificate
 - Opinion of probable cost of works
 - Preparation of drawings, specifications, schedules
 - Coordination of input from specialists and consultants
 - Services provided as a ‘qualified designer’ under the Environmental Planning and Assessment Regulation 2000, including the design or direction of the design and preparation of design verification statements for class 2 buildings
- **Planning of buildings**, including
 - Master planning
- **Construction of buildings**, including
 - Preparation of drawings, specifications, schedules
 - Coordination of input from specialists and consultants
 - Design delivery
 - Contractor selection
 - Contract administration (site meetings; assessing variations/time claims/progress claims/defects; issuing progress certificates; determining practical completion)
 - As-built documentation
 - Project management
- **Expert witness services** (relevant to architecture)
- Any other services provided in connection with the design, planning or construction of buildings that are ordinarily provided by architects.

Signature _____

Date _____