

Date	CPD Activity	CPD Provider	Design	Docum- entation	Project Man.	Practice Man.	Informal Hours	Formal Hours

At annual renewal of your registration as an architect in NSW (30 June each year) please check one of the statements below

- ☐ I have undertaken a minimum of 20 hours CPD, at least 10 hours of which is formal. (If you check this statement you do not have to send in your record of activity with your annual Renewal form unless requested as part of a random audit, but should keep this record for a minimum of 5 years.)
- OR
- ☐ I have taken all reasonable steps to maintain and improve the skills and knowledge necessary for the provision of architectural services I normally provide but have not met the minimum requirement of 20 hours, at least 10 of which are formal. (If you check this statement you must send this record form together with the reason/s why you have not met the minimum commitment. See *Information Sheet 7 Architects and CPD* for more information.)

I hereby declare that the above information is correct

Date:

Signature:

Total Informal	Total Formal