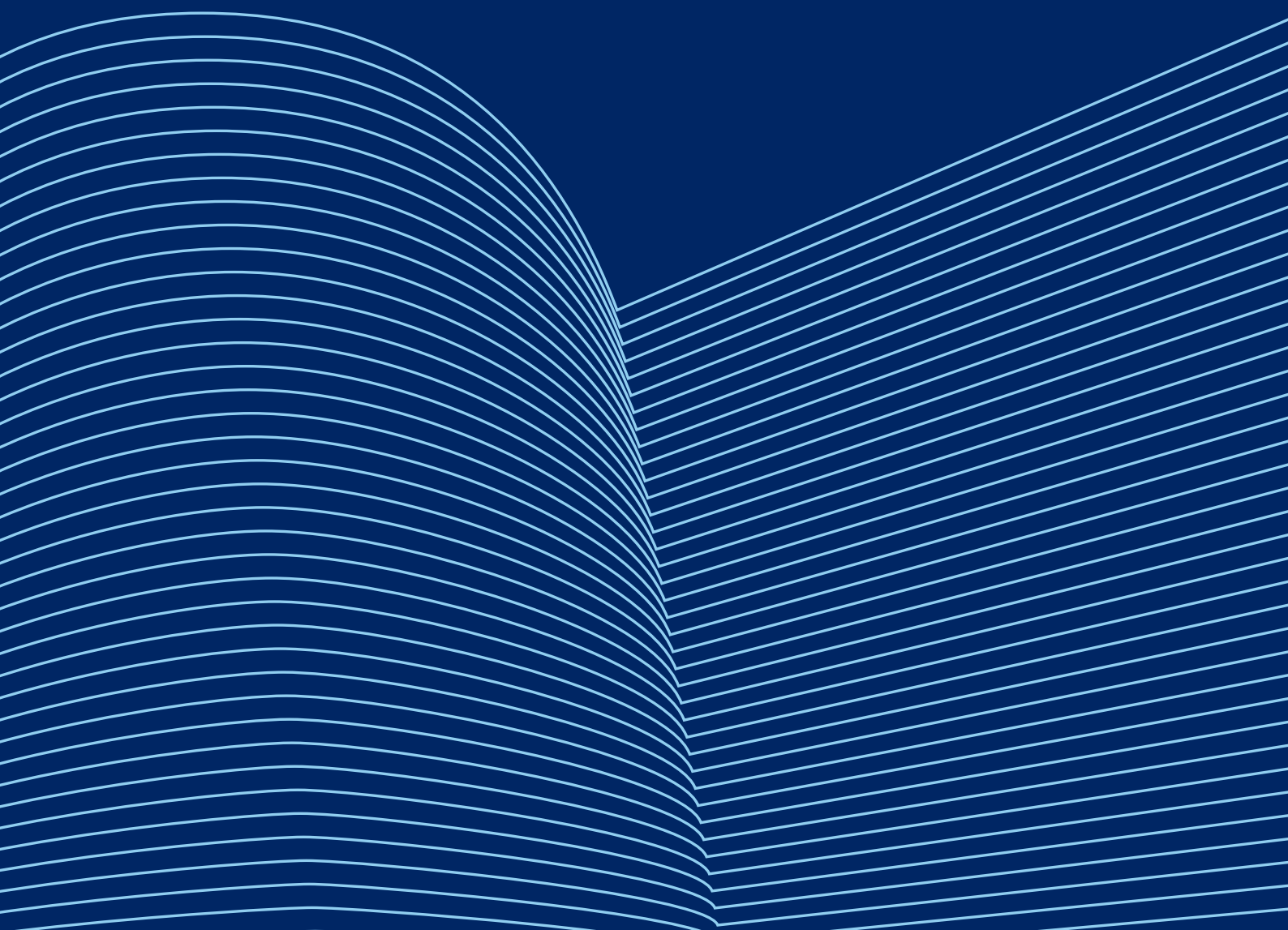




NSW
Architects
Registration
Board

Byera Hadley Travelling Scholarship

Application Form and Conditions
for Graduates and Students



Who was Byera Hadley?

Byera Hadley (1872-1937) was a distinguished educator and NSW architect.¹

As Lecturer-in-Charge of the architecture course at Sydney Technical College, Hadley built “one of the finest schools of architecture in the Empire” and is credited with gaining Royal Institute of British Architects (RIBA) recognition of the course, which gave post-1923 graduates exemption from the RIBA examinations.²

As an architect in private practice, Hadley drew from a wide range of revival styles in his designs for significant urban and suburban commissions, which included two town halls, several multi-storey city warehouses, numerous suburban churches and Sydney University’s original Wesley College and chapel.

Hadley’s “greatest contribution to NSW architecture remains his insistence on the importance of travel in Australian architectural training.”³ In 1928 and 1929, Hadley sponsored two £25 scholarships through the Board of Architects of NSW. The success of these must have provided the catalyst for his 1937 bequest.

The Byera Hadley Travelling Scholarships have been awarded since 1951 as a result of the Trust established by the Byera Hadley estate. The list of scholarship recipients over the years includes many architects who have contributed enormously to the profession and the broader community.

The Scholarships are awarded annually and administered by the NSW Architects Registration Board (the ‘NSW ARB’), in close collaboration with Perpetual Trustee Company Limited as trustee.

Purpose of the Scholarship

The purpose of the Byera Hadley Travelling Scholarships (BHTS) is to provide financial support for the promotion and encouragement of students and/or graduates in architecture to undertake a course of study, research, or other activity approved by the NSW ARB.

The Scholarship program must involve travel, which may be overseas or within Australia.

Eligibility

Applicants for the Scholarship must be a student or a graduate of an accredited architecture program offered by a NSW university.

For the purposes of this Scholarship:

“**Student**” is defined as an individual who is currently enrolled in an accredited NSW Master of Architecture degree or who is currently enrolled in, or has graduated from, a NSW pathway qualification at Bachelor level.

“**Graduate**” is defined as an individual who has graduated from an accredited NSW Master of Architecture degree (or equivalent Bachelor degree for those who graduated prior to 2009).

Research students enrolled in a Master by Research or Doctor of Philosophy (PhD) degree are not eligible for this Scholarship unless they already hold a NSW Master of Architecture degree or a NSW pathway qualification at Bachelor level.

All applications will be judged on merit.

Previous recipients of the BHTS may re-apply after 5 years from successful completion of an earlier Scholarship.

1. For a biography of Byera Hadley, refer to Michael Bogle, [Byera Hadley: A Biography, authored to mark the 60th anniversary of the Byera Hadley Travelling Scholarships](#).

2. *Byera Hadley: A Biography*, p. 13

3. *Byera Hadley: A Biography*, p. 15

Scholarship categories

Student Category: The value of each Scholarship will be to a maximum of \$15,000.

Graduate Category: The value of each Scholarship will be to a maximum of \$30,000.

The number and value of the Scholarships awarded annually is at the discretion of the NSW ARB depending upon the number and quality of the applications received.

How to apply

Applications for the Scholarship must be made by completing the forms at the back of this document.

Applications must be submitted as a single PDF document not exceeding 15 x A4 pages (3MB max. file size). Submit by email to mail@architects.nsw.gov.au on or before close of business on 31 August each year.

Applications must include (in order):

1. **Completed Application Form**
2. **Applicant Statement outlining the project in a compelling way**
(max 5 x A4 pages)

The Applicant Statement should include the following (in any order):

- Project title
- Project outline
- Aims and objectives
- Proposed Scholarship outcomes (refer to Conditions of Award Item 6 for an outline of the outcomes that may be agreed by the Board)
- Outline of proposed research methodology
- Identification of the significance of the proposed project to the discipline of architecture and/or its potential to promote an understanding of architectural issues in the wider community
- Outline of your personal motivations and/or interest in the project topic and any relevant background or experience you bring to it
- Proposed research timeline with key dates and milestones, including indicative travel itinerary
- Proposed research budget, including indicative costs of travel, accommodation, living expenses, and other associated project costs

3. **Applicant Curriculum Vitae**
(max 2 x A4 pages)
4. **Completed Referee Forms from two Referees**

5. **Referee Reports from two Referees**

Each Referee Report should be max 1 page and address the Applicant's capacity to undertake the Scholarship, with particular reference to:

- The Applicant's interest or background in the proposed project topic
- The Applicant's ability to observe, record and write in a clear and compelling way, and
- The relevance of the topic to the architectural profession and/or wider community.

6. Completed Mentor Form from one Mentor

The nominated Mentor may be an individual from a firm or a university. The Mentor does not need to be an architect.

Applicants are advised to give careful thought to the layout of their Application Statement.

Successful applications typically make good use of sub-headings and white space, with judicious inclusion of images where these enhance understanding of what is being proposed.

Please ensure that the selected font is a suitable style and size to allow easy reading by the Selection Panel.

Applications exceeding 15 x A4 pages (3MB max. file size) may not be considered.

Selection criteria

Applications will be assessed against the following criteria:

- Significance of the proposed Scholarship project to the discipline of architecture
- Potential for the proposed project to promote an understanding of architectural matters in the community
- Feasibility of achieving the aims of the project in terms of proposed methodology, outcomes, timeframe and budget, and
- Ability of the Applicant to communicate clearly and provide a compelling perspective on the project topic.

Only complete applications received by the due date will be considered.

The NSW ARB will appoint a Selection Panel to assess the applications and make a recommendation to the Board.

Short listed applicants may be invited to an interview to discuss their application.

Application process

Stage 1

The Applicant submits an application in accordance with the How to Apply instructions.

The closing date for applications is 31 August each year.

Incomplete applications and applications exceeding 15 x A4 pages (3MB max. file size) may not be considered.

Stage 2

The Selection Panel shortlists applicants to be interviewed about their proposed Scholarship project. Proposals will be shortlisted against the following criteria:

- Significance of the proposed Scholarship project to the discipline of architecture
- Potential of the proposed project to promote an understanding of architectural matters in the community
- Feasibility of achieving the aims of the project in terms of proposed methodology, outcomes, timeframe and budget, and
- Ability of the Applicant to communicate clearly and provide a compelling perspective on the project topic.

Stage 3

If selected for interview, applicants will be invited to meet with the Selection Panel to discuss their proposed Scholarship project.

The Selection Panel will use this opportunity to confirm the capacity of applicants in their proposed topic area and their potential to successfully complete the Scholarship project.

Stage 4

Following interviews, selected applicants will be invited to develop a detailed Scholarship Proposal based upon the agreed direction of the project. This will include confirmed outcomes, a finalised timetable of activities and a finalised budget.

This detailed proposal will eventually become part of the agreement between the Scholarship Recipient and the NSW ARB.

For further information, email the NSW ARB at mail@architects.nsw.gov.au or Phone 02 9241 4033.

Conditions of award

1. The NSW ARB reserves the right to amend the number and value of the Scholarships awarded annually.
2. The NSW ARB may request modifications to the Scholarship application. The Scholarship application will eventually become part of the agreement between the Scholarship Recipient and the NSW ARB.
3. Generally, the Scholarship should commence within 6 months of award and be completed within 12 months of commencement, unless exceptional circumstances apply.
4. If an Applicant wishes to vary the timeframe for the Scholarship then this should be clearly identified at the time of making the application.
5. If an Applicant wishes to travel to a region(s) with Level 3 “Reconsider your need to travel” or Level 4 “Do not travel” travel advice in place, they must provide a justification for the need to travel to these destinations for consideration by the NSW ARB at the time of making the application.
6. Scholarship Recipients will be required to submit a Final Report and/or approved alternative outcome(s) agreed by the Board. Appropriate alternative outcomes may include exhibitions, publications, seminars, talks, education programs or other outcomes that promote the understanding of a particular architectural issue.
7. The format of the Final Report or other method of presentation of the Scholarship outcomes must be approved by the NSW ARB prior to the Scholarship being commenced.
8. For successful completion of the Final Report, the Scholarship recipient must also submit an Executive Summary of 500 - 1,000 words about the project topic, written in plain English and designed to engage a public audience. At least 5 high resolution images that represent critical aspects of the Scholarship must also be included as separate JPEG files with the Executive Summary submission.
9. A BHTS Journal Series Report Template in In-Design will be provided to assist the Scholarship Recipient in appropriately formatting the Final Report.
10. The Scholarship funds will be paid in instalments within a pre-determined timetable approved by the NSW ARB. Generally 20% of the Scholarship funds will be withheld and will be paid upon the NSW ARB's acceptance of the Final Report or acceptance of other agreed outcomes of the Scholarship.
11. Prior to confirmation of the Scholarship, the person to whom it is provisionally awarded must agree in writing to comply with the Scholarship conditions.
12. The NSW ARB may vary this Scholarship or any of the foregoing conditions when it considers that circumstances justify such variation.
13. The decision of the Board on the award of the Scholarship is final. The Board reserves the right to withhold the award of the Scholarship.
14. The award of the Scholarship may be cancelled if the Scholarship Recipient does not comply with the associated conditions of the Scholarship. In this case, the Scholarship Recipient will be asked to refund the money already distributed.

15. Any material changes to the project topic, methodology, outcomes or timeframes of the Scholarship must be approved in advance by the NSW ARB.
16. Scholarship Recipients are not agents of the NSW ARB and are not acting on behalf of the NSW ARB, and should not represent themselves as such.
17. Scholarship Recipients must show evidence of appropriate insurances prior to commencement of the Scholarship. Travel insurance must be in place prior to any travel being booked undertaken.
18. Scholarship Recipients agree to accept responsibility for their overseas travel decisions and to consult the [Department of Foreign Affairs and Trade's Smartraveller advisory website](#) to keep abreast of any travel warnings and make informed decisions about their travel destinations.
19. Scholarship Recipients travelling overseas must activate a Smartraveller account and register their travel plans with the [Smartraveller advisory website](#).
20. Scholarship Recipients who are approved by the NSW ARB to travel to regions with Level 3 "Reconsider your need to travel" or Level 4 "Do not travel" travel advice in place must comply with all Smartraveller advisories, including activating a [Smartraveller account](#); subscribing to relevant Smartraveller updates and official bulletins; registering their travel plans; and ensuring they have appropriate travel insurance.
21. In applying for a Byera Hadley Travelling Scholarship, the Applicant agrees that the Trustee and Administrator reserve the right, upon advising the Scholarship Recipient, to select from any application or Scholarship outcome any material or image which may then be used to further advertise, support or in other ways publicise the BHTS for no financial benefit to either party.
22. Any intellectual property in all project materials created by the Scholarship Recipient is retained by the Scholarship Recipient.
23. Scholarship Recipients must hold or obtain consents from authors of all materials included in the Scholarship report or outcomes.
24. Scholarship Recipients will grant to the NSW ARB without cost, a non-exclusive, irrevocable, royalty free and transferable license to use, reproduce, and communicate to the public the outcomes of the Scholarship.
25. Scholarship Recipients will acknowledge the Scholarship in any relevant correspondence, public announcement, advertising, publication or other material relating to the Scholarship.

Byera Hadley Travelling Scholarship Application Form

First Name(s):

Surname:

Contact Number:

Email:

Address:

Academic qualification:

Date Conferred:

University:

Other academic qualification or
relevant experience:

You must attach:

- **Applicant Statement** outlining the project proposal in a compelling way (max. 5 pages).
- **Applicant Curriculum Vitae** (max. 2 pages).

☐

I am a Student

OR

☐

I am a Graduate

☐

I plan to travel within Australia only.

OR

☐

I plan to travel overseas.

For overseas travel:

☐

I have consulted [Smartraveller's advisories](#) and confirm that I am not travelling to a region with Level 3 "Reconsider your need to travel" or Level 4 "Do not travel" travel advice in place. I will activate a [Smartraveller account](#) and register my travel plans.

OR

☐

I am travelling to a region with Level 3 "Reconsider your need to travel" or Level 4 "Do not travel" travel advice in place.

AND

☐

I have provided a justification for the need to travel to these destinations with my application for consideration by the Board. If approved, I understand that I will be required to comply with Smartraveller's advisories and that I must activate a [Smartraveller account](#) and subscribe to relevant Smartraveller updates and official bulletins; register my travel plans; and ensure I have appropriate travel insurance.

I hereby undertake to comply with the associated Conditions of Award if I am awarded a Byera Hadley Travelling Scholarship. I declare that the details given in this application are true and correct.

Signature:

Date:



NSW
Architects
Registration
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Byera Hadley Travelling Scholarship Referee / Mentor Form

Application Full Name:

Referee / Mentor Full Name:

Referee / Mentor Position / Title
and Organisation:

Referee / Mentor Contact Number:

Referee / Mentor Preferred Email:

How do you know the Applicant?

☐

Current Student

☐

Former Student

☐

Employee

☐

Supervisor

☐

Colleague

☐

Other:

This form must be completed by the Applicant's two Referees and one nominated Mentor.

☐

I am a Referee

☐

I am a Mentor

For Referees

If you have agreed to act as a Referee for the Applicant, please provide a one-page letter to the selection panel addressing:

- The Applicant's interest or background in the proposed project topic
- The Applicant's ability to observe, record and write in a clear and compelling way, and
- The relevance of the topic to the architectural profession and/or wider community.

For Mentors

If you have agreed to act as a Mentor to the Applicant, please read and sign the undertaking that appears below:

In accepting this nomination to act as Mentor to the above Applicant, I understand that I will be required to be available to consult with the Applicant on the submission for the proposed project.

Signature:

Date:
