Pathways to Register as an architect

architects.nsw.gov.au
Pathways to Register as an architect

- Australian Accredited Qualification
- Overseas Qualification
- Built Work Program of Assessment
- Overseas or Local Experienced Practitioner

Architectural Practice Exam

Portfolio submission & interview

Apply for Registration with NSW Architects Registration Board
Architectural Practice Exam

1. Part 1: Eligibility
2. Part 2: National Exam Paper
3. Part 3: Interview
Part 1: Eligibility

- Application form
- Log Book
- Summary sheets including
  Summary of mandatory competency
- Statement of Practical Experience
- Statutory Declaration
- Degree/AACA Assessment of equivalence
The National Standard of Competency for Architects

Accreditation of university courses → Basis of the APE for registration → Establishes scope of architectural practice
The National Standard of Competency for Architects

competencystandardforarchitects.aaca.org.au

Units of Competency

The Standard comprises of 4 Units of Competency and 70 Performance Criteria relevant to the activities of professional architectural practice.

The Units of Competency:

- Design
- Documentation
- Project Delivery
- Practice Management
The National Standard of Competency for Architects

Elements of Competency

Under these each unit are elements to better characterise the associated Performance Criteria.

<table>
<thead>
<tr>
<th>Design</th>
<th>Documentation</th>
<th>Project Delivery</th>
<th>Practice Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>3. Conceptual Design</td>
<td></td>
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<tr>
<td>4. Schematic Design</td>
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</tbody>
</table>
The National Standard of Competency for Architects

Candidates are required to have experience in each of the 15 Performance Criteria listed below:

- **Performance Criteria 1.2**
  Establishment, analysis and evaluation of client project requirements and objectives

- **Performance Criteria 1.4**
  Identification of factors that may impact on client project requirements and objectives

- **Performance Criteria 2.1**
  Identification, analysis and integration of information relevant to siting of project

- **Performance Criteria 2.2**
  Application of principles controlling planning, development and design for the project site

- **Performance Criteria 3.4**
  Design response incorporates assessment of relevant legislation, codes and industry standards

- **Performance Criteria 5.3**
  Evaluation and integration of regulatory requirements

- **Performance Criteria 6.1**
  Identification and adoption of a strategy, program and process of documentation integrated through all project stages to enable project delivery

- **Performance Criteria 6.2**
  Continuing coordination and integration of information and project material from relevant consultants, specialists and suppliers

- **Performance Criteria 6.3**
  Incorporation of the project requirements and objectives in accordance with Project Brief and approved Detailed Design

- **Performance Criteria 6.4**
  Timely completion and communication of accurate and comprehensible documents that will include, as required, drawings, models, specifications, schedules and other relevant modes of information

- **Performance Criteria 6.8**
  Project documentation is in accordance with, and appropriate to, the project contract and project procurement procedure

- **Performance Criteria 7.1**
  Identification of available procurement methods and assessment of relevance and application to the project

- **Performance Criteria 8.3**
  Identification and application of the process and administration systems needed to fulfil all obligations under project contract

- **Performance Criteria 8.4**
  Construction progress and quality is systematically reviewed and monitored as required under the contract provisions

- **Performance Criteria 8.5**
  Identification and application of all relevant processes required for certification of monetary claims, project variations, extensions of time, project instructions or other administrative responsibilities under the contract provisions
The National Standard of Competency for Architects

How to compare Standard across programs

Knowledge Domains
Units of competency
Performance criteria

1. Design: Project briefing

1.1 Preparation & endorsement of an agreement between client and Architect. This agreement will clearly communicate terms, services to be provided, and fees appropriate for the scale and type of project.

1.2 Establishment, analysis and evaluation of client project requirements and objectives.
The National Standard of Competency for Architects

architects.nsw.gov.au
Follow the links to ‘Publications’

aaca.org.au
Competencystandardforarchitects.aaca.org.au
Part 1: Eligibility

PRACTICAL EXPERIENCE

Minimum 3300 hours in the 15 mandatory performance criteria

OR

Successful completion of the BWPrA or NPrA

2 YEARS
Part 1: Eligibility
PRACTICAL EXPERIENCE

STATEMENT OF PRACTICAL EXPERIENCE

Maximum
2,000 words
or 3,000
If not supervised by an architect

$$ m^2 $$

*allow Examiners to assess scope of work, costs, floor areas in projects - related to your Log Book

chronological record of practice experience
preferably last years 2
indicate role & level of responsibility in narrative form
Table of Contents

Introduction 1
Qualifications 91
Professional Recognition and Philanthropic Work 91
Employer History 80
Selected Projects: Detailed in the Log Book 80
Conclusion 80

Word Count: 2100
Minimum 12 Months experience logged after graduation

Minimum 12 Months experience logged in Australia

Max. 12 Months can be overseas

Minimum 8 weeks FTE to count

Must be within 10 years
The essential guides:

aaca.org.au/architectural-practice-examination
Applications open 4-11 Feb 2019!

Architectural Practice Examination and Locally Experienced Practitioner Application

Start

Reference Number: 7U5TX026

APE Parts / LEP

• Parts 1 & 2 - Initial Application for Admission and the National Examination Paper (NFP).
  Applications for the next round open 4-11 February 2019

• Part 2 only - National Examination Paper only.
  Applications for the next round open 4-11 February 2019

• Part 3 - Examination by Interview.
  Applications for the next round open mid-April 2019

• Locally Experienced Practitioner Program
  An alternative pathway to registration for graduates of Australian accredited architecture programs.

Please complete the application process by using these 5 steps

Step 1: Application Details
Step 2: Name & Contact Details
Step 3: Review Submission
Step 4: Enter Payment Details
Step 5: Application Submitted

www.architects.nsw.gov.au/ape-online-application
Part 2: National Examination Paper (NEP)

- Computer-based
- 9 Scenarios, 45 Questions total
- 70 Minutes to complete
- Detailed feedback
- Tuesday 2 April 2019
Part 2: National exam paper

Scenario 1 - The architect performs design services without an agreement with the client.

You are at a dinner party and a friend asks if you are interested in helping her and her partner develop a small retail outlet for their start-up company. Over the evening, you discuss and start throwing some ideas around.

The next day you go to the office and start developing a striking concept. Some of your staff are available, so you get them to draw up the concept and prepare a 3D computer model. A few days later, the concept is reviewed and you phone your friend to come in for a presentation. You advise that the concept is advanced and that you have engaged a sub-contractor to prepare a 3D render to demonstrate the design concept.

She is very surprised that you have started work. The conversation gets awkward and is closed with a statement from her that you were not engaged to do any work and that unfortunately you will not be paid because you had no agreement to proceed.

You have spent over twenty hours of your own time and your staff has spent well over forty hours.

The phone rings. It’s a few days later and your friend tells you that if you provide the proposal completed to date at no cost, and if it subsequently proceeds, she is prepared to negotiate a mutually agreeable fee for the balance of the project.

In response to your friend’s offer, the most appropriate action is to:

- accept the offer, and send a detailed proposal and fees proposed.
- send an invoice for just the disbursement cost of the 3D render.
- send an invoice for all work completed to date with a detailed services and fees proposal for the balance of the work.
- advise her that you cannot accept her proposal as providing design services free of charge would breach the Architect’s Code of Conduct.
Part 2: National exam paper

There are 9 Scenarios, each with 5 Questions = 45 Questions

Scenario 1 - The architect performs design services without an agreement with the client.

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You have spent over twenty hours of your own time and your staff has spent well over thirty hours.

The phone rings a few days later and she says that if you provide the proposal completed to date at no cost, and if it subsequently proceeds, she is prepared to negotiate a mutually agreeable fee for the balance of the project.

In response to your friend’s offer the most appropriate action is to

- accept the offer, and send a detailed services and fees proposal.
- send an invoice for just the discursance of cost of the 3-D render.
- send an invoice for all work completed to date with a detailed services and fees proposal for the balance of the work.
- advise her that you cannot accept her proposal as providing design services free of charge would breach the Architects Code of Conduct.
Part 2: National exam paper

• You have 70 minutes.
• A countdown timer is always visible on-screen

Scenario 1: The architect and home design services without an agreement with the owner. The architect is an employee of another firm and is working on a project for a client in the same building complex.

A wall in the client's home is falling due to the weight of the adjacent building, causing damage to the client's property. The architect is asked to advise on the fastest and most cost-effective solution to address the issue.

You are the architect. What action should you take?

- Option A: Advise the owner to seek legal advice before taking any action.
- Option B: Recommend using a temporary support system to stabilize the wall and delay the repair for the next season.
- Option C: Suggest a full repair with the owner's consent and a detailed written proposal.

You receive a call from one of your clients. She is a property owner who wants to build an extension to her existing home. She has been talking to a local contractor, who has given her a quote for the work.

The quote is higher than what she expected and she is concerned about the cost. She asks you for your opinion.

You are the architect. What do you say?

- Option A: Advise her to consider the costs and benefits of the planned extension.
- Option B: Suggest that she seek quotes from other contractors to ensure she is getting a fair price.
- Option C: Recommend that she proceed with the construction based on the quote received.
Part 2: National exam paper

AACA pilot test form

- You can navigate through Scenarios and Questions at any time throughout the exam to review and/or change your answer.
Part 2: National exam paper

2 April 2019

Cliftons
60 Margaret St
SYDNEY 2000
**Part 2: National exam paper**

- All candidates receive detailed feedback

### Summary of Examination Scenarios

<table>
<thead>
<tr>
<th>Scenario Number and Summary</th>
<th>Title</th>
<th>Performance Criteria</th>
<th>Your % Correct</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 A seaside holiday home with a client budget of $1.2mill</td>
<td>Project briefing and Project Delivery</td>
<td>1.5; 1.6; 2.5; 7.3; 7.5; 7.6; 8.1</td>
<td>100%</td>
</tr>
<tr>
<td>2 Engagement of consultants on an industrial building and payment of invoices</td>
<td>Project Briefing</td>
<td>1.1; 6.2; 8.1; 8.3; 9.7</td>
<td>80%</td>
</tr>
<tr>
<td>3 A regional state owned public library downsizing its collection</td>
<td>Schematic Design/Inclusion of relevant specialists</td>
<td>1.1; 1.4; 3.4; 6.2; 8.2; 8.5</td>
<td>80%</td>
</tr>
<tr>
<td>4 The architect uses inadequate site information to design a retirement village and the project requires a redesign and is delayed.</td>
<td>Project Briefing/Project Risk/Professional Liability</td>
<td>1.1; 1.4; 5.3; 9.7</td>
<td>40%</td>
</tr>
<tr>
<td>5 Designing a group of townhouses for a private developer</td>
<td>Project Delivery</td>
<td>8.2</td>
<td>60%</td>
</tr>
<tr>
<td>6 Utilising the services of regional based consultants for an art gallery in a 100 year old public hall</td>
<td>Project Briefing/Procurement/Documentation</td>
<td>1.1; 1.6; 6.2; 6.6; 6.8</td>
<td>80%</td>
</tr>
<tr>
<td>7 Preparing a design concept for four attached houses which will require planning approval</td>
<td>Documentation</td>
<td>1.1; 5.3; 6.2</td>
<td>60%</td>
</tr>
<tr>
<td>8 Assessing extensions of time for liquidated damages for residential project</td>
<td>Project Delivery/Construction Stage</td>
<td>6.8; 8.5</td>
<td>40%</td>
</tr>
<tr>
<td>9 Architect for franchised retail outlet comprising car accessories showroom and car workshop</td>
<td>Pre Design</td>
<td>1.1; 2.5; 3.4; 6.8; 7.6</td>
<td>60%</td>
</tr>
</tbody>
</table>

Please use the above feedback for your preparation for the APE Part 3 Examination by Interview.
Part 3: Examination by interview

Conducted by 2 Examiners with at least 5 years practice experience as a registered architect

Between 45 minutes - 1 hour in length

Gain an overall view of the candidate’s experience and ability to deal with practice issues

A competency based assessment of your knowledge and experience, so review your NEP results and the NSCA

NSW Architects Registration Board
Preparing?

pals.architecture.com.au

practicingarchitecture.com.au
Welcome to AACA

News
A big thank you to everyone that completed our survey last year! We had a total of 2277 responses.

Information for NPA Candidates

National Standard of Competency for Architects
The Standard for architectural education and assessment of professional competency prior to registration as an Architect in Australia.

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aaca.org.au
Session 2 Dates:

Part 1 & 2 Applications: 1 - 5 July 2019
National Examination Paper: 20 August 2019
Part 3 Examination by Interview: October
Questions?

mail@architects.nsw.gov.au

02 9241 4033