

NSW
Architects Registration Board
L2, 156 Gloucester Street
Sydney NSW 2000

T. +61 2 9241 4033
mail@architects.nsw.gov.au / www.architects.nsw.gov.au
ABN 63-092-097-847

Nomination Form

Architects Regulation 2017

Schedule 1 - Election of architects to the Board

Who can nominate?

Any person who is an architect as at the beginning of the day on which a notice of an election is published on the Board's website (ie. Friday, 28 August 2020) is eligible for nomination as a candidate at the election and is also qualified to nominate a candidate for election.

How to nominate

An architect must be nominated by at least 2 architects (other than the candidate), and the completed form must be returned by 5pm, Monday 21 September 2020 to registrar@architects.nsw.gov.au

Candidate personal details

Candidate full name

Any other names known by

NSW architect registration number

Residential address (must not be PO Box)



Phone Number

Date of birth

Nominated by

Full name

Registration Number

Signature

Full name

Registration Number

Signature



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Candidate consent and declaration

I consent to being nominated for election to the Board

I consent to my personal information being used to conduct the following probity searches to confirm my fitness for a Board appointment:

- ASIC *Banned and Disqualified Register*
- ASIC *Enforceable Undertakings Register*
- Australian Financial Security Authority *National Personal Insolvency Index*
- Social media (Facebook, LinkedIn, Twitter, Instagram)
- ICAC Investigations Report of adversely named individuals

I undertake to submit to the Board a scanned copy of my National Police Certificate by 5pm on Wednesday 7 October 2020 (*see below for more information about applying for a National Police Check*)

I have included details of any findings under Part 4 of the Architects Act 2003 made against me by the Board in the past two years in my candidate statement

I understand that there is no requirement for me to provide my personal information to the Board, yet if I do not provide all personal information, and do not consent to probity searches, and do not submit a National Police Certificate, my nomination will be unable to proceed

I declare that all the information I have provided in conjunction with my nomination as a candidate for election to the Board is true and correct.

Signature of the candidate

Requirement for all candidates to complete a National Police Check

All candidates must apply for a National Police Check and submit a scanned copy their National Police Certificate by 5pm on Wednesday, 7 October 2020 by email to the Registrar at registrar@architects.nsw.gov.au.

Candidates are advised to apply for a National Police Check as soon as they agree to be nominated, noting that the processing time may take up to 15 business days.

To apply, go to:

https://www.police.nsw.gov.au/online_services/criminal_history_check

There is a link on this page to an online application form that the candidates must then submit in person with personal identification at any NSW Police Station.

The name and date of birth check costs \$58.60. All candidates will be reimbursed for the cost of the National Police Check upon providing the Board with the receipt.

Candidates should be aware that if they Google 'National Police Check' there are many other copycat sites and commercial providers that are listed ahead of the nsw.gov.au site. Candidates are encouraged to ensure that they apply through the legitimate NSW Government site.



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Candidate Statement

A candidate seeking nomination must provide a statement to be used in preparing a candidate information sheet. The text should include details of the candidate's:

- professional standing;
- suitability for election; and
- ability to carry out the functions of the Board.

The text should also include details of any findings under Part 4 of the *Architects Act 2003* made against the candidate by the Board in the past two years.

The statement must be accurate and not misleading and must not exceed 200 words in length.



Candidates should be aware that the Returning Officer may reject information if it is not suitable for inclusion. In this event, the Returning Officer must give the candidate who submitted the information notice that the information is rejected, and an explanation as to why the information is not suitable for inclusion, and 7 days in which to provide information that is suitable for inclusion. If the candidate does not provide information that the Returning Officer considers to be suitable for inclusion within those 7 days, no information about the candidate will be included in the candidate information sheet.

Candidates should also be aware that the Returning Officer may reject a candidate's nomination based on the outcome of any probity searches carried out that affect a candidate's professional standing, suitability for election or ability to carry out the functions of the Board. The Returning Officer may also reject a candidate's nomination on the basis that the candidate's statement contains details of conduct that demonstrates the candidate is unsuitable for election, or unable to carry out the functions of the Board.

