

## Self-assessment questions

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# 2022 Changes to CPD requirements for NSW architects

This session is equivalent to 1.0 hours Formal CPD.

From 1 July 2022 the NSW Architects Registration Board introduced changes to Continuing Professional Development requirements for NSW architects. This includes new mandatory content requirements for Formal CPD, changes to when and how often CPD reporting is required, and how CPD is to be recorded.

This webinar is designed to answer your questions about the changes.

It delivers learning outcomes related to the following Performance Criterion from the [2021 National Standard of Competency for Architects](#):

**PC 1 Comply with the regulatory requirements and obligations pertaining to practice as an architect, including legislation, professional codes of conduct, obligations for continuing professional development and professional indemnity insurance.**

### Certificate of completion

The Board will email you a certificate of completion based on your participation in today's session. You should upload the certificate of completion together with your responses to this self-assessment questionnaire as a single pdf file when you record the activity as Formal CPD in the **My CPD** portal in [My Account](#)

*(NOTE maximum file size for upload is 3MB)*

# Self-assessment questions

## 2022 Changes to CPD requirements for NSW architects

Participant name: \_\_\_\_\_ NSW registration no: \_\_\_\_\_

**1. What 4 documents are relevant to defining CPD requirements for NSW architects?**

*NSW legislation*

- i. \_\_\_\_\_
- ii. \_\_\_\_\_

*NSW ARB policy*

- iii. \_\_\_\_\_

*Architects Accreditation Council of Australia (AACA) publication*

- iv. \_\_\_\_\_

**2. What are 2 possible outcomes if you fail to comply with CPD requirements?**

- i. \_\_\_\_\_
- ii. \_\_\_\_\_

**3. What are the 3 mandatory topics that must be addressed annually in your CPD activities from 1 July 2022?**

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

**4. Where can you find a definition of “Understanding and respecting Country” and information on the knowledge and skills that architects are expected to develop in this competency area?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. When are you required to report your CPD activities and how often are you required to report?**

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\_\_\_\_\_

6. How can you confirm your registration renewal date without emailing or phoning the Board?

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7. What is one way to manage overlapping CPD reporting requirements associated with maintaining Passive House certification or registration as a Design Practitioner – Architectural under the *Design and Building Practitioners Act 2020*?

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8. What evidence is required to be uploaded to substantiate every Formal CPD activity?

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Is evidence required for Informal CPD?

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9. How and when can you apply for a CPD exemption or a pro-rata reduction of the CPD requirements?

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Is part-time work grounds for a pro-rata reduction of the CPD requirements?

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10. Your office is organising internal training delivered by an external consultant to guide staff through the process of achieving carbon neutral certification (or insert another topic such as "becoming a B-certified corporation" or "writing plain English communications"...). This will take the form of a series of structured workshops. Can staff claim this as Formal CPD? Why / Why not?

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**11. Can you count as Formal CPD your participation on expert advisory panels, awards juries, practice committees, advisory groups, etc? Why / Why not?**

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**12. How do you register an Architects' Learning Group with the Board?**

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**13. Where do I find out about transition arrangements for the new CPD requirements? If my registration is due for renewal on 25 June 2023, how am I required to comply with the new CPD requirements / mandatory topics?**

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